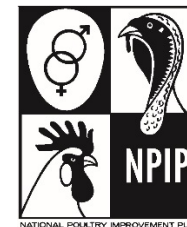


NPIP Program Standards

Biosecurity Principles Annual Audit Summary Report



Instructions for completing the NPIP Biosecurity Principles Annual Audit Summary Report

1. **Company/Complex/Farm** – In this column, insert the company name, complex name, and/or farm name for which you are performing the biosecurity principles **paper audit**. Include enough information so that the entity being audited can be easily identified.
2. **NPIP Approval Number** – In this column, insert the NPIP approval number associated with the entity being audited.
 - a. Examples:
 - i. For commercial broiler complexes, insert the slaughter plant’s NPIP number associated with that broiler complex.
 - ii. For commercial table-egg layer facilities, insert the facility’s NPIP number.
 - iii. For commercial turkey operations, insert the slaughter plant’s NPIP number associated with that turkey operation.
3. **Audit Completion Date** – In this column, insert the date on which you completed the audit after all corrective actions (if applicable) were successfully completed. The audit will be approved and effective for approximately two years from this date.
4. **Corrective Actions Requested** – If the audit required no follow-up and no corrective actions, select “No” in this column. If the audit required additional information or corrective actions, select “Yes” in this column, regardless of how many times additional information or corrective actions were requested.
5. **Corrective Actions Successfully Completed** – If no corrective actions were requested, select “N/A” from the drop-down menu. If you requested additional information and/or corrective actions in order to complete the audit, and the entity being audited provided all information needed and made the corrective actions needed, select “Yes” in this column. If you requested additional information and/or corrective actions, but the entity being audited did not comply, that entity has the opportunity to request a check audit performed by a team appointed by the National NPIP office. If the entity being audited makes this request, this column should not be completed until after that check audit is performed. If the entity elects not to have this check audit performed, select “No” in this column.
6. **Satisfactory/Unsatisfactory Audit after corrective actions** – Upon completion of the audit and all corrective actions (if applicable), select in this column whether the audit was “Satisfactory” or “Unsatisfactory.” Do not complete this column until all corrective actions have been completed or the entity being audited determines that they will not comply with the audit process. Further, if the entity being audited elects to have an appointed team by the National NPIP office perform a check audit, this column should not be completed until after that check audit is performed.
7. **Additional Comments** – please include any additional relevant information that pertains to the audit.